

Project Management Specialist – Outreach and Research

Reports to: Vice President and Academic Dean

Location: San Antonio de Oriente, Francisco Morazán, Honduras

Join an institution that develops leaders who transform the world

About the Opportunity

Zamorano University is seeking a strategic, results-oriented professional to lead the development of applied research, outreach, technical assistance, and international cooperation projects. This position will play a key role in identifying funding opportunities, building strategic partnerships, and transforming ideas into projects that strengthen the University's mission and contribute to sustainable development throughout the region.

Your Impact at Zamorano University

You will play a key role in strengthening Zamorano University's institutional project portfolio by connecting academic expertise with the needs of the productive sector, international development organizations, governments, and other strategic partners.

Your work will strengthen applied research, expand funding opportunities, promote faculty and student participation in high-impact projects, and enhance Zamorano University's regional and international positioning.

Research, Outreach, and Global Collaboration

In this position, you will work closely with faculty members, academic and administrative units, as well as national and international organizations, development agencies, private companies, and strategic partners. You will lead proposal development, project coordination, and partnership-building efforts that generate innovative solutions for agricultural, environmental, and rural development across Latin America.

Profile We Are Looking For

The successful candidate will have demonstrated experience (five years or more) managing nationally and internationally funded projects, developing technical and financial proposals, coordinating multiple stakeholders, and overseeing the full project lifecycle.

We value professionals with strategic thinking, strong negotiation skills, excellent communication abilities in both English and Spanish, collaborative leadership, and experience working in multidisciplinary teams and multicultural environments.

Position Responsibilities**Strategic Responsibilities:**

- Identify and develop project opportunities aligned with the University's strategic priorities.
- Build and strengthen partnerships with donors, development organizations, governments, and the private sector.
- Promote governance, sustainability, and continuous improvement in project management.
- Foster multidisciplinary initiatives that strengthen research, outreach, and institutional impact.

Administrative and Project Management Responsibilities:

- Manage and monitor the University's project portfolio and funding opportunities.
- Coordinate project management activities across academic and administrative units.
- Manage institutional agreements, contracts, reports, and project documentation.
- Coordinate multidisciplinary teams and facilitate communication among internal and external stakeholders.

Technical Responsibilities:

- Develop technical and financial proposals for funding organizations and strategic partners.
- Manage the complete project lifecycle, from proposal development through project completion and evaluation.
- Develop methodologies, tools, and performance indicators for project management and monitoring.
- Train and support academic teams in project management and the dissemination of project outcomes.

Required Qualifications

- Master's degree in Project Management, International Cooperation, Business Administration, or a related field.
- Bachelor's degree in Agricultural Sciences, Environmental Sciences, Agribusiness, Food Science, Development, Project Management, or a related discipline.
- Minimum of five years of experience in project management, preferably within higher education institutions, international cooperation organizations, or development institutions.
- Demonstrated experience preparing technical and financial proposals for national and international donors and funding agencies.
- Proven experience managing the complete project lifecycle, from opportunity identification through project completion and evaluation.
- Experience developing and managing strategic partnerships with international organizations, governments, private companies, and other stakeholders.
- Professional proficiency in English (written and spoken) for proposal development and communication with international partners.

- Experience using project management methodologies and tools such as PMP, Scrum, Microsoft Project, or similar platforms.

Why Zamorano University?

At Zamorano University, we believe that education, research, and outreach are powerful drivers of agricultural innovation and sustainable development throughout Latin America.

By joining Zamorano University, you will become part of an internationally recognized institution where you will have the opportunity to collaborate with experts from multiple disciplines, work alongside globally respected organizations, and contribute to projects that create meaningful impact in communities while preparing the next generation of leaders.

If you are passionate about building partnerships, managing strategic projects, and contributing to innovative solutions with regional impact, we invite you to join Zamorano University.

How to Apply

Interested candidates should submit the following documents by email:

- A cover letter describing your motivation and how your experience aligns with the position requirements.
- A current curriculum vitae (CV), including at least two professional references.

Send all application documents to: talentohumano@zamorano.edu

Equal Opportunity Statement

Zamorano University does not discriminate based on ethnicity, race, religion, gender, or nationality in the administration of its educational and admissions policies, financial aid programs, extracurricular activities, employment practices, or any other institutional programs or activities.