

## Quality Process Audit Officer

Internal Audit Department

Office of the President

Zamorano University

[www.zamorano.edu](http://www.zamorano.edu)

### Roles and Responsibilities

- Audit, oversee, and monitor quality standards, safe food handling, and food safety processes across Zamorano's production systems, including programs, supplies, and equipment used in production.
- Plan, execute, and report audits based on the annual audit plan, and participate in consulting assignments or special projects as required.
- Map key processes to identify controls and risks, and provide recommendations based on institutional policies, regulations, and industry best practices.
- Follow up and validate corrective action plans proposed by management.
- Ensure that programs and equipment installed in production areas have successfully passed required performance tests and comply with established quality standards.
- Participate (when required) as an independent reviewer in the launch of new products to determine compliance with policies, procedures, and industry quality standards.
- Identify potential deviations from applied standards, as well as from specified requirements and procedures related to production, hygiene, and food safety.
- Monitor that production plant equipment receives proper maintenance and has the necessary supplies to ensure effective quality and safety performance.
- Audit and conduct inventory checks of materials, raw ingredients, biological assets, and supplies, and provide audit recommendations for management reporting.
- Generate management reports and performance indicators for the assigned area.
- Coordinate and audit accounting and operational processes (as applicable) with the support of the Financial Audit Officer, and help establish plans for efficient use of supplies, energy, fossil fuels, warehouse operations, logistics, production, quality, maintenance, hygiene, and safety.
- Identify, select, and apply technologies to optimize production processes.
- Design efficient systems that integrate people, information, machinery, energy, and materials to produce goods or deliver services.
- Review production information to understand manufacturing and service methods and activities, including (but not limited to) production schedules, process flows, and engineering specifications.
- Design control systems to minimize and resolve production or project cost issues.
- Develop compliance audit programs to ensure that all products meet established quality control standards.

### Qualifications

- Bachelor's degree in Industrial Engineering, Agroindustrial Engineering, Agronomy, or a related field.
- 2–3 years of proven experience in similar positions.

### **Required Skills and Experience**

- Experience in Business Process Management (BPM).
- Experience implementing KAIZEN methodologies.
- Knowledge of Hazard Analysis and Critical Control Points (HACCP) systems.
- Familiarity with ISO 9001:2015 or ISO 22000 standards.
- Knowledge of biosafety regulations.
- Experience conducting 5S audits.
- Intermediate English: Able to understand the main points of clear, standard texts on familiar topics, including those related to work, study, or leisure. Can describe experiences, events, goals, and aspirations, and briefly justify opinions or explain plans.

### **Core Competencies**

- Commitment
- Quality orientation
- Innovation
- Integrity
- Service mindset
- Emotional intelligence
- Planning and organization
- Teamwork
- Analytical thinking

### **How to Apply**

Applicants should submit a cover letter, an updated résumé (CV), and three professional references in PDF format, including contact information (phone number and email), addressed to the Human Resources Department at [talentohumano@zamorano.edu](mailto:talentohumano@zamorano.edu).

Subject line: **Quality Process Audit Officer**

Application deadline: **October 25, 2025**

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### **Non-Discrimination Policy**

Zamorano University is committed to a policy of non-discrimination and does not discriminate based on ethnicity, race, gender, or nationality in any aspect of its academic, admissions, financial aid, extracurricular, or employment programs.